

**Applicant Instructions:** You and your parent or guardian must complete the information below and give this form to the registrar at your school. A parent or guardian must sign this request so that the registrar can release your records.

\_\_\_\_\_  
Name of Student

\_\_\_\_\_  
Grade

\_\_\_\_\_  
School

\_\_\_\_\_  
Date of Birth

**I hereby grant permission to the release of the information that this form is requested of my child.**

\_\_\_\_\_  
Signature of Parent or Guardian

\_\_\_\_\_  
Date

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**Dear School Registrar:**

My child is applying to attend the Viterbi Summer Engineering Camp. Please email or send this completed form and a copy of official transcripts for this student to:

University of Southern California  
Viterbi STEM Educational Outreach Programs – Summer Camp  
3710 McClintock Ave., RTH 210  
Los Angeles, CA 90089-2901  
[blouie@usc.edu](mailto:blouie@usc.edu)

The records must include a copy of the most recent grades. *This form, including the information below on whether this student receives free or reduced lunch, must accompany the records.*

**This form and records must be received by May 1.**

**The school registrar or appropriate administrator must complete the following:**

Does this student receive **FREE** or **REDUCED** lunch?

Yes

No

**If yes, which?**

Free Lunch

Reduced Lunch

\_\_\_\_\_  
Signature of School Registrar or Appropriate Administrator

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Phone Number